

*Financial and Administrative Services Department
Purchasing Office*

P. O. Box 1088, Austin, TX 78767

(512) 974-2500

October 17, 2008

Charles Herrera, Owner
Austin Elevator Consultants
P.O. Box 443
Kyle, TX 78640

Re: Solicitation No. MRH1015
Elevator Repair and Preventive Maintenance Services

Dear Mr. Herrera:

The Purchasing Office has approved the execution of a contract with your company for the above-referenced item as follows:

Responsible Department:	Building Services Division
Department Contact Person:	Art Salinas
Department Contact Email Address:	arturo.salinas@ci.austin.tx.us
Department Contact Telephone:	(512) 974-1797
Project Name:	Elevator Repair & Preventive Maintenance Services
Contractor Name:	Austin Elevator Consultants
Contract Number:	MA 7400 NA080000229
Contract Period:	36 Month Initial Period October 17, 2008 through October 16, 2011
Dollar Amount	\$272,761 Annually
Extension Options:	Three
Requisition Number:	RQM-7400 08050600592
Solicitation Number:	MRH1015
Agenda Item Number:	Item 26
Council Approval Date:	10/16/2008

Attached is a copy of all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2651.

Sincerely,

Malinda Horitski, Buyer II
Purchasing Office
Finance and Administrative Services Department
Enclosure